

**I support the aims of Oakleaf and wish to become a Friend:**

Name:

Address:

Telephone: Mobile:

Email:

Signature:

I pledge a single donation of.....

**I would prefer to donate a regular amount and pay by standing order:**

Instruction to manager, bank/building society:

Full postal address:

Name of account holder(s):

Branch sort code:

Account number:

Please pay Oakleaf Enterprise the sum of.....from the account detailed in this instruction on the following date..... Each month/year until notified otherwise.

Signature(s):.....

Date:.....

**Please complete the Gift Aid declaration overleaf if applicable and return to:**

Oakleaf Enterprise, 101 Walnut Tree Close, Guildford, Surrey, GU1 4UQ

Telephone: 01483 303649 | Fax: 01483 537069

[www.oakleaf-enterprise.org](http://www.oakleaf-enterprise.org) | [info@oakleaf-enterprise.org](mailto:info@oakleaf-enterprise.org)

Registered charity :1064524 Company limited by guarantee: 3388671

## Gift Aid declaration – for past, present & future donations

### Oakleaf Enterprise

Please treat as Gift Aid donations all qualifying gifts of money made:

today  in the past 4 years  in the future

Please tick all boxes you wish to apply.

I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 28p of tax on every £1 that I gave up to 5 April 2008 and will reclaim 25p of tax on every £1 that I give on or after 6 April 2008.

#### Donor's details

Title ----- First name or initial(s) -----

Surname -----

Full home address -----

Postcode ----- Date -----

Signature -----

#### **Please notify us if you:**

- ⇒ *Want to cancel this declaration*
- ⇒ *Change your name or home address*
- ⇒ *No longer pay sufficient tax on your income and/or capital gains.*

*If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask HM Revenue and Customs to adjust your tax code.*