**Classroom Assistant**

We are a Guildford based Mental Health charity looking for a classroom assistant to support adult learners in completing online courses. The post holder will be self-employed and will need to complete an up-to-date DBS Check.

Key duties include supporting clients through the course and helping to understand questions asked. In addition, there is a requirement to support clients in our ‘Job Club’ with job applications and the creation of a CV.

**Required Experience**

* 3+ years experience working with Vulnerable Adults
* 2+ years experience working with Mental Health
* 2+ years teaching experience

**Knowledge and Skills required**

* Excellent understanding of IT Skills
* Awareness and understanding of Mental Illness
* Understanding of a variety of teaching methods
* Experience of working in a person-centered way

**Terms of the Role**

* 5 hours per week on a Wednesday
* £15 p/h
* Self-Employed Basis

For more information and to apply please send your CV to Annalise on: [annalisebaker@oakleaf-enterprise.org](mailto:annalisebaker@oakleaf-enterprise.org) or call 01483 303649.